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Commonwealth of Pennsylvania  
Pennsylvania Fish and Boat Commission

Minutes

The 78th Meeting of the Pennsylvania Fish and Boat Commission was held on Thursday, July 26, 2007, at the Pennsylvania Fish and Boat Commission headquarters, Harrisburg, PA 17110. The public session for review of this agenda began at or about 1:00 p.m.

**Call to Order**

The meeting was called to order by Commission President William J. Sabatose.

**Roll Call**

**William J. Sabatose, President \***  
**Frederick P. Osifat, Vice-President \***  
**Donald K. Anderson \***  
**Robert A. Bachman \***  
**Samuel M. Concilla \***  
**Richard W. Czop \***  
**Steven M. Ketterer \***  
**Leonard L. Lichvar \***  
**Thomas C. Shetterly \***  
**William R. Worobec \***

\* Present via telephone

## **EXECUTIVE**

### **A. Approval of Commission Reorganization.**

#### Commentary:

Past discussions with Commissioners and staff reveal several areas where we have opportunities to improve communications, reduce conflicting priorities and strengthen common goals through organizational efficiencies. The reorganization, as reflected in Exhibit A, proposes to engineer greater efficiency and effectiveness within the Commission by organizationally realigning operational elements to enhance lines of communication, increase cooperation among units under the direction of a common manager below the Executive Director level and to create new organizational units to provide an identity and cohesiveness to the functions. The reorganization request proposes to:

- (1) Expand the role of the Policy and Planning and Operations Section to include the newly proposed Communications Division and reorganize the section into the Bureau of Policy, Planning and Communications.
- (2) Create the Communications Division to provide direction, leadership and a common voice among the Commission's existing communications functions and educational elements. This division will be comprised of the Press Office, Media Productions Section, Promotions and Special Events (Marketing) and Aquatic Resource Programs and Education Section.
- (3) Create the Deputate of Administration, Boating and Engineering, which will consist of the renamed Bureau of Engineering and Property Services, Bureau of Administration and the newly created Office of Boating and Access. This Deputate is being proposed to facilitate communications and administrative support and to align similar functions within the Commission. Within this work unit, support functions from both existing bureaus are realigned and collocated -functionally within one deputate. Included in this realignment, the Human Resource Office is to be relocated from the Executive Office into the Bureau of Administration. This placement mirrors the Commonwealth's traditional alignment for this function. Also within the Bureau of Administration, the establishment of the Financial Management Section will consolidate grants management, budget and procurement under a single fiscal officer.
- (4) Create the Office of Boating and Access. With the retirement of the Director of the Bureau of Boating and Education, an opportunity presents itself to separate functions that previously had been cobbled together and forced to fit. By realigning these other elements with similar functions within the Commission, the boating function is further unveiled and can be elevated to the stature of Office. Within this organizational entity, in addition to the traditional boating roles, the Office of Boating and Access will spearhead one of the single most important issues for sportsmen - access. The newly created Fishing and Boating Access Program seeks to expand and create opportunities for boaters and fishermen through long-term public access.

(5) Formally establish the Three Rivers Ecological Research Center.

Briefer:

Bernard M. Matscavage, Director, Human Resource Office.

Recommendation:

Staff recommend that the Commission approve the reorganization of the Commission as described in the Commentary.

Action:

A motion was made by Commissioner Czop and seconded by Commissioner Ketterer to approve the reorganization of the Commission as described in the Commentary with one change: the Office of Boating and Access will be called the Bureau of Boating and Access. Commission President Sabatose then called for a roll call vote on the motion:

Commissioner Sabatose	Yes
Commissioner Osifat	Yes
Commissioner Anderson	Yes
Commissioner Bachman	Yes
Commissioner Concilla	Yes
Commissioner Czop	Yes
Commissioner Ketterer	Yes
Commissioner Lichvar	Yes
Commissioner Shetterly	Yes
Commissioner Worobec	Yes

By a unanimous vote, the motion was carried.

### **Other New Business**

Commissioner Czop indicated that there may be an opportunity for the Commission to consider providing additional funding for new acquisition efforts along Unami Creek. Commissioner Concilla offered to provide assistance, and Dr. Austen asked Commissioner Czop to provide staff with more details so that this matter may be pursued. Commissioner Sabatose indicated that he would like to see swift action on this effort.

Commissioner Worobec indicated that with the adoption of the Commission's policy manual at the July 17<sup>th</sup> Commission meeting, he would like to recognize the new manual by ensuring that the document is added to the Commission's website with special emphasis on the agency's new mission statement, which is "to protect, conserve and enhance the Commonwealth's aquatic resources and provide fishing and boating opportunities." Dr. Austen stated the he will ensure that this information is included on the website and also is provided in the next press release that will cover the highlights of the July 2007 meeting.

Commissioner Anderson inquired as to whether an event had been scheduled for the opening of the GlassWorks Access in Greensboro Borough, Greene County. Gary Moore stated that he will contact Senator Stout and Representative DeWeese and will assist in the coordination of a dedication ceremony.

### **Adjournment**

A motion was made by Commissioner Ketterer and seconded by Commissioner Czop to adjourn the meeting at 1:20 p.m. Motion carried.