

## **Notice of Stocking Online Application Instructions**

These instructions will guide users in HuntFishPA account options and through the completion of an online Notice of Stocking (NOS) form.

1. Go to huntfish.pa.gov.

Click on 'Notice of Stocking' in the top navigation bar. Then select 'Submit Notice of Stocking' from the dropdown menu.



2. Log into an existing account <u>or</u> create a new account.

There are three account types from which to choose.

- a. Individual account For individuals who are reporting a stocking event.
  - i. Access an existing individual account: Log In to Your Customer Account (egov.com)
  - ii. Create a new individual account: Create Your Customer Account (egov.com)
- b. Limited account A limited profile allows for the completion of a NOS form without providing a social security number.
  - i. Create a new limited account by answering 'No' to the question 'Do you need the ability to purchase a Hunting or Fishing License?'.

HUNT
Create New Customer
Have you previously purchased a hunting or fishing license in Pennsylvania?
Do you need the ability to purchase Hunting or Fishing Licenses? <ul> <li>Yes </li> <li>No</li> </ul>
Are you a United States citizen? Yes   No

c. **Organizational account** - Organizational accounts are recommended for groups such as cooperative nurseries and aquaculture businesses. Organizational accounts eliminate the use of personal accounts for stockings made as part of a group or on behalf of a client. To request an organizational account, contact <u>RA-FB-PFBCStocking@pa.gov</u>.

3. Account information and Residency verification (all account types).

On the account welcome page, verify residency status by selecting the appropriate radio button and select 'Yes, its correct'.

lease revie	w the following information.	
Fish Boat 1601 Elme Harrisburg DAUPHIN United Stat	rton Ave PA 17110-9217 County tes	
Email testpals20@gmail.com		
C Edit Customer Information		

Residency Verification Required 1
Are you a Resident of the State of Pennsylvania?
To qualify for PA Resident pricing online, you must provide a valid PA driver's license. If you do not have a valid PA driver's license, you may continue as a non-Resident or you can visit an agent location to provide proof of residency.
The customer information I have provided is complete and accurate. I understand that willfully submitting false information subjects applicants to prosecution under the laws of the state of Pennsylvania.
Yes, it's correct. No, I need to make changes. Cancel

4. Select the number of waterbodies being stocked by selecting the quantity from the dropdown and click 'Add to Cart'.



<u>Note</u>: If you did not use the HuntFishPA landing page Notice of Stocking dropdown, select the Notice of Stocking form in the catalog. Select 'Catalog' on the top navigation bar on the customer dashboard.



Featured Hunt/Trap Fish Applications Other **Current Filters:** Products Stocking (8) Image Code Product Name and Description Price Filter By: Remove Filters 009 Notice of Stocking Featured \$0.00 .egend Prior to introduction of fish into waters of this Commonwealth, a Notice of Printable at Home Stocking (NOS) form must be submitted for each waterbody being stocked. Printable at Agent Multiple stocking events occurring within a single calendar year at the same. Fulfillment Center

Then select the 'Applications' tab to display the 009 Notice of Stocking product.

5. When the Notice of Stocking form displays, follow the instructions and prompts through the form.



'Yes' response to 'Are you submitting this notice of stocking for an organization or another individual?' opens the applicant information fields. If completing the form for another person or a customer, enter the Applicant name and contact information.

Applicant information Are you submitting this notice of stocking for an organization or another individual? *Required* O Yes O No

Continue through the form.

6. Complete the Acknowledgement and then click 'Continue' to navigate to the shopping cart.

Acknowledgement				
I certify that the information contained in this submission is true and correct to the best of my knowledge, information, and belief. This certification is made subject to the penalty of Section 4904 of the Crimes Code (18 Pa.C.S. § 4904) (relating to unsworn falsification to authorities) and Section 908 of the Fish and Boat Code (30 Pa.C.S. § 908) (relating to false identification or false or fraudulent statements on reports).				
I certify. Required				
If the PA Fish and Boat Commission needs additional information, one of our staff members will contact you. Otherwise, you will not receive further communications. The Notice of Stocking will expire on December 31 of the calendar year for which the form was submitted. <b>Reminder</b> : An electronic or hard copy of the Notice of Stocking is required at the location during the time fish are stocked.				
For regulation questions, please email RA-FB-PFBCSTOCKING@pa.gov.           Back         Continue				

7. On the Shopping Cart page, select 'Checkout' to submit the Notice of Stocking.

Shopping Cart		
		Remove all from cart
009 - Notice of Stocking Forms: I PFBC Fish Notice of Stocking		\$0.00
	Subtotal:	\$0.00
Please confirm that all privileges selected and the corresponding privilege expiration dates are	as expected prior to checkout.	
	Ke	eep Shopping Checkout

8. Receipt page is displayed, and a system generated email is sent to the email address on your user account. Select 'Back to Dashboard' to return to the dashboard page.

ransaction #64119477 The following products have been added to your account.			
Name	Qty	Price	Line Total
009 - Notice of Stocking	1	\$0.00/ea	\$0.00
		Total	\$0.00
Pennsylvania strongly supports organ and tissue donation beca	ause of its life-saving and life-enhancing opportu	nities. It saves tens of thousands of	lives each year and
Pennsylvania strongly supports organ and tissue donation beca helps many more recover from trauma, spinal injuries, burns, vis Receipt	ause of its life-saving and life-enhancing opportu ision loss and more. To learn more, please visit h	nities. It saves tens of thousands of https://www.donatelifepa.org/register	lives each year and
Pennsylvania strongly supports organ and tissue donation beca helps many more recover from trauma, spinal injuries, burns, vis Receipt	ause of its life-saving and life-enhancing opportu ision loss and more. To learn more, please visit h be's Acrobat Reader is required. You can downlo	nities. It saves tens of thousands of https://www.donatelifepa.org/register ad a free copy from here.	lives each year and

9. Previous Notice of Stocking submissions can be viewed by selecting 'Submitted Forms' under the 'Licenses' section on the dashboard page.

Fish Boat 1601 Elmerton Ave Harrisburg, PA 17110-9217	PENNSYLVANIA GAME COMMISSION CUSTOMER UPDATES	PENNSYLVANIA FISH AND BOAT COMMISSION CUSTOMER UPDATES
Customer Number: 772-802-799		
View / Edit Profile Manage Payments & Renewals Choose Username / Password	2023-2024 DMAP Permits Now Available	Applicants looking to submit a Notice of Stocking can click here.
	READ MORE	READ MORE
Licenses	Boat Regist	tration Renewals and Launch Permits
Buy Licenses/Permits	Purchase History	Registrations My Boats
	Antlerless Deer License History	
	EIN/ OIL	nch Pormite

Select 'View Details' under the Details column to view the submission details. Select 'Done' to return to the dashboard.

ubmitted Forms			
Submitted Forms			
Form Name	Date Submitted	Form Status	Details
PFBC Fish Notice of Stocking	11/14/2023	Active	View Details
Total Records: 1 Showing: 1 - 1			L
Done			

## The Notice of Stocking appears.

View Form Details	
Form Name: PFBC Fish Notice of Stocking	
Submitted Date: 11/14/2023 8:57:38 AM	
Customer: Fish n boat - 747-623-411	
Are you submitting this notice of stocking for an organiza No	tion or another individual?
Is the applicant associated with a PFBC co-op nursery and Yes	the event is using PFBC supplied fish:

Select 'Done' to return to the 'Submitted Forms' page.