

OFFICE OF ADMINISTRATION
DIVISION OF PUBLIC ACCESS & PROPERTY SERVICES
PROPERTY SERVICES SECTION
450 ROBINSON LANE
BELLEFONTE, PA 16823-9616
814-359-5149 FAX: (814) 359-5153

c/o Parent(s)/Guardian(s) of _____

Re: Request to _____ on the Pennsylvania Fish and Boat
Commission's _____ property in _____ Township, _____ County

Dear _____:

Congratulations. The Pennsylvania Fish and Boat Commission (PFBC) grants permission for you to _____ on the PFBC's _____ property in _____ Township, _____ County, similar to the attached design sketch (Exhibit A), attached hereto and incorporated herein. The final project design and location will be approved in the field by the PFBC's Regional Maintenance Manager, _____, or his designee. You will be responsible for all labor and materials; however, the PFBC may assist with labor if it is in the PFBC's best interest. The permission granted herein is subject to you and your parent(s)/guardian(s) and agents working on your behalf abiding by the following provisions.

1. You will notify the PFBC's Regional Maintenance Manager, _____ (____-____-____; _____@pa.gov) and Regional Law Enforcement Manager, _____ (____-____-____; _____@pa.gov) at least _____ (____) business days prior to starting any work and upon completion of all work related to the project.
2. You will be responsible for any damage done to the premises resulting from your actions or those of your agents hereunder. The premises must be left in a neat and orderly condition.
3. You will consult with the Regional Maintenance Manager or his designee and get approval for the design and location of the Project within 90 days. The Regional Maintenance Manager must approve any changes in the event it is necessary to modify the Project design and placement during the construction. Upon the completion of the Project, you will meet with the Regional Maintenance Manager to inspect the Project. You must make any modifications requested by the PFBC. You will provide the PFBC with a sketch and picture of the Project upon the completion of all work, showing its approximate location and condition.
4. You will indemnify, save harmless, and defend the Commonwealth of Pennsylvania, the Pennsylvania Fish and Boat Commission, and its officers and employees from and against any and all suits, damages, claims, or legal actions whatsoever, including those brought by third parties as a result of or arising out of your actions or those of your agents taken hereunder.
5. You agree that the PFBC may terminate or suspend this permission at any time and for any reason including convenience by having the PFBC give notice to you. Upon receiving notice, all work

will immediately cease. In the event of a termination, all equipment and materials must be removed from the Premises within twenty-four (24) hours. In the event of a suspension, all activity will stop immediately upon receipt of the notice and will not resume until written approval is given by the PFBC.

6. You agree that (a) you will be responsible for any work or materials needed; (b) you will secure all required permits, approvals, licenses and provide any necessary notices; (c) any improvements installed will become the property of the PFBC; (d) you are responsible for any maintenance or repairs to the project, and the PFBC is under no obligation to maintain or to repair any damages that may occur; (e) you will take all reasonable precautions to protect against soil erosion and not to interfere with the angling or boating public; and (f) anyone working on the project on your behalf will be considered your agent and be bound by these terms and will be informed of them prior to performing any work..
7. This authorization granted herein will remain in effect until _____, or until all work has completed or this permission has been terminated, whichever date is earlier.

If these terms are acceptable, please sign one copy of this document and place your initials on Exhibit A. Return both to me at 450 Robinson Lane, Bellefonte, Pennsylvania, 16823. Please contact me at ___-___-___ or at _____@pa.gov, if you have any questions or concerns in this matter.

Sincerely,

Real Estate Technician

c: Chief, Property Services; Chief, Real Estate; Assistant Chief, Construction & Maintenance; Regional Law Enforcement Manager; Regional Maintenance Manager; Local WCO; Legal; File

=====

CONDITIONS ACCEPTED BY:

=====

Parent/Guardian

(sign) _____ (date) _____

(print name) _____ (date) _____